

- Loaded wagon
  - Consignor part
- 

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**1. Introduction**

The information in this exposition is instructions to the consignor upon the completion of CIM consignment note for loaded wagon.

The purpose is to highlight and emphasize some parts of the CIM consignment note which the consignor is responsible to fill in (fields 1-30), unless otherwise is agreed.

The information selected is extracts from CIM Consignment Note Manual (GLV-CIM), where the full instruction for fill in of CIM consignment note is available. In all international united actions between carriers GLV-CIM is valid in full. This writing aims to clarify parts of the responsibility of the consignor according to the information presented in the GLV-CIM, but does not replace the same.

CIM Consignment Note Manual (GLV-CIM) is available at [www.cit-rail.org](http://www.cit-rail.org) and as a separate document at this web side.

- **Loaded wagon**
- **Consignor part**

## **2. Glossary**

Definitions (Selected parts from GLV-CIM)

Carrier	The contractual carrier with whom the consignor has concluded the contract of carriage in accordance with the CIM Uniform Rules or a successive carrier who is liable on the basis of that contract. If the carrier is not a railway undertaking (where national law permits that), he is to entrust the performance of the carriage by rail to a railway undertaking which acts as a successive carrier, substitute carrier or an auxiliary to the carrier within the meaning of a person for whom the carrier is liable under Article 40 CIM.
Consignee	The receiver of a shipment
Consignor	The sender of a shipment
CIM	Uniform Rules concerning the Contract of International Carriage of Goods by Rail
CIT	International Rail Transport Committee [Comité international des transports ferroviaires]
Consignment note	Electronic record or paper document which records the contract of carriage in accordance with Article 6 CIM
Delivery point	Location where the wagon should be delivered
Destination station	Station serving the delivery point
DIUM	Uniform distance table for international freight traffic
Forwarding station	Station serving the point the goods are accepted
Incoterms	Standard trade definitions most commonly used in international sales contracts devised and published by the International Chamber of Commerce (ICC).
NHM	Harmonised Commodity Code
Paper consignment note	Paper document representing the consignment note

## **3. Explanation / guidance**

In order to execute the transport and secure safety regulation the CIM consignment note has to be filled in properly according to instructions in GLV-CIM. Missing or incomplete information hampers handling and delivery of the transport and risk serious safety consequences.

Except where otherwise agreed between the consignor and carrier, boxes 1 to 30 are to be filled out by the consignor.

### **Important**

The guidance below is meant to highlight selected parts of the CIM consignment note where we observe deficiencies in information. Please note that we deal only with parts of the required information that we consider important in order to facilitate administration and delivery of the transport. Full instructions in GLV-CIM manual are valid for proper fill in of CIM consignment note.

<p><b>30 CIM Consignment Note</b> <b>Lettre de voiture CIM</b></p>		<p><b>CUV Wagon Note</b> <b>Lettre wagon CUV</b></p>		40	41	42	43
<p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p>		<p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p>		<p>8 Consignor's reference - Référence expéditeur</p>	
<p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>9 Documents attached - Annexes</p>			
<p>10 Delivery point Lieu de livraison</p>		<p>11</p> <p>12</p>		<p>16 Acceptance Réception en charge</p> <p>month - day - hour mois - jour - heure</p>		<p>17</p>	
<p>13 Commercial specification - Conditions commerciales</p>		<p>14</p>		<p>18 Wagon no. - Wagon N°</p>		<p>19 Section - Parcours</p> <p>by - par</p>	
<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>20 Payment instructions Instructions de paiement des frais</p> <p>including - y compris</p> <p>up to - jusqu'à</p>		<p>21 Description of the goods Description de la marchandise</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui <input type="checkbox"/></p>	
<p>23 RID</p> <p>yes oui <input type="checkbox"/></p>		<p>24 NHM code</p>		<p>25 Mass (weight) Masse</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency</p>	
<p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p>		<p>28 Cash on delivery Remboursement</p> <p>Currency</p>		<p>29 Place and date completed - Lieu et date d'établissement</p>		<p>48 Examination Vérification</p>	
<p>31</p>		<p>32</p>		<p>49 Prepayment coding - Code d'affranchissement</p>		<p>50 Route - Itinéraires</p>	
<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui <input type="checkbox"/></p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>	
<p>55 Extension of transit time - Prolongation du délai de livraison</p> <p>Code from - du to - au place - lieu</p>		<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p> <p>Section - Parcours</p> <p>Status Qualité</p>		<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p>	
<p>b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire</p> <p>yes oui <input type="checkbox"/></p> <p>Code for the principal Code principal obligé</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>Arrival no. - Arrivage N°</p> <p>Original</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p>		<p>61 Acknowledgement of receipt Quittance du destinataire</p>	
<p>62 Consignment number Identification de l'envoi</p> <p>Country - Pays</p> <p>Station - Gare</p> <p>Undertaking Entreprise</p> <p>Consig't no. Exp. N°</p>		<p>63</p>		<p>64</p>		<p>65</p>	